



Rick Staly, Sheriff

FLAGLER COUNTY SHERIFF'S OFFICE

"An honor to serve, a duty to protect."

OPEN POSITION ANNOUNCEMENT			
Job Title:	Licensed Mental Health Counselor	Posting Date:	October 7 – October 20, 2020
Division:	Court and Detention Services	Supervisor:	Chief
Shift:	Monday – Friday Flexible Schedule	Salary:	\$44,437 Minimum, DOQ
DUTIES AND RESPONSIBILITIES:			
<ul style="list-style-type: none"> • Provides assessment, diagnostics, treatment planning, individual and/or group therapy to inmate/patients at the Sheriff Perry Hall Inmate Detention Facility as part of a developing mental health care program. • Follows all standards and patient care protocols, all federal, state, correctional health care standards, and the Flagler County Sheriff's Office policies, regulations, and guidelines • Collects data about patients through interview, case history, psychological tests, and/or observational techniques; evaluates data to identify causes of problems and determines proper therapeutic approaches or referral to other specialists • Provides counseling, therapy, and/or psychotherapy to patients as appropriate to the position • Prepares treatment and follow-up programs • Provides therapeutic crisis intervention and emergency services as required • Responsible for complete and accurate documentation, of care provided, in the inmate's health record • Maintains health services records logs and assists with data entry within the scope of mental health related items • Consults with other practitioners and related staff, as appropriate in the performance of therapeutic duties and/or casework • Follows up to determine reliability of treatment used and changes methods and degree of therapy when indicated • Participates in the development and review of clinical issues and program policies and procedures • Facilitates and participates in inmate educational health programs • Participates in continuing education and in-service training to maintain professional capabilities and proficiency • Performs other related duties as assigned 			
MINIMUM SELECTION CRITERIA:			
<ul style="list-style-type: none"> • Master's degree in Counseling, Psychology, Social Work or related field required and one year work experience in the counseling/mental health field; will accept practicum/internship experience if it was one year • Licensed Mental Health Counselor (LMHC) or Licensed Clinical Social Worker (LCSW) • Must at least have Registered Intern status in Mental Health Counseling or Social Work. Must obtain license status within two (2) years of hire 			
SPECIAL SELECTION CRITERIA			
<ul style="list-style-type: none"> • Preference will be given to those Registered Interns who have already taken/passed the FL license exam • This position may be required to work beyond an 8 hour day, must be willing to work a flexible schedule. 			
HOW TO APPLY:			
Any interested and qualified candidates should submit a resume and cover letter to careers@flaglersheriff.com .			