



Rick Staly, Sheriff

FLAGLER COUNTY SHERIFF'S OFFICE

"An honor to serve, a duty to protect."

OPEN POSITION ANNOUNCEMENT			
Job Title:	Crime Analyst / RTCC Operator	Posting Date:	September 11 – September 24, 2020
Division:	Investigative Services	Supervisor:	Homeland Security Director
Shift:	Flexible / 8- 10 hr Shifts	Salary:	\$38,239
DUTIES AND RESPONSIBILITIES:			
<ul style="list-style-type: none">• Crime Analysts primarily staff the FCSO Real Time Crime Center (RTCC) and provide real-time information and investigative support to law enforcement personnel in the field.• Collect and organize information from all available resources, including daily calls for service, field interview reports, arrest reports, intelligence sources, and other agencies in order to study and analyze any emerging crime series, patterns, or trends.• Identify potential persons of interest from daily reports, FIRs, community policing, arrest records, and DOC inmate release reports.• Prepare and disseminate strategic and tactical reports from analysis findings in the form of bulletins, memos, alerts, maps, etc.• Integrate analysis information for presentation at weekly CRIMEMAPS meeting using bulletins, maps, charts and/or graphs to inform of any emerging crime series, trends, or patterns.• Provide assistance to investigations, patrol, and specialized units through the use of investigative research tools.• Prepare and disseminate photo lineups as needed/requested.• Assist dispatch by entering BOLO's, monitoring LPR's (License Plate Readers), and entering tags into the LPR's. Assist with radio dispatch when needed.• Monitor live cameras feeds to assist with critical incidents and/or calls for service.• Download/watch historical video feeds to assist with investigations and/or calls for service.• Prepare and disseminate weekly/monthly/quarterly/annual statistical reports as needed/requested.			
MINIMUM SELECTION CRITERIA:			
<ul style="list-style-type: none">• Requires graduation from High School or completion of a GED program. An Associate Degree (or equivalent in college credit hours) is preferred. A Bachelor's Degree is highly preferred.• This position will be required to work evenings and weekends with a flexible schedule.			
SPECIAL SELECTION CRITERIA			
<ul style="list-style-type: none">• Must possess a high degree of confidentiality.• Must be highly proficient in Microsoft Word, Outlook, Excel, and Power Point.• Experience using Law Enforcement CAD and or Records Management Systems is preferred.			
HOW TO APPLY:			
<p>Interested and qualified applicants should download the application from www.flaglersheriff.com and submit the completed application to careers@flaglersheriff.com. If more information is required, please contact Human Resources at 386-586-4822.</p>			